

***Saint Charles School 2016-2017 Registration Dates are:
Wednesday, Thursday and Friday February 24th, 25th and 26th
9:00am-1:30pm in the School Lobby (1 East Entrance)***

The following materials are needed to complete registration:

1. Copy of birth certificate
2. Copy of baptismal certificate (if Catholic)
3. Immunization records
Effective Fall 2015, Ohio law now requires that every Kindergarten or first grade student entering school ***MUST*** have 2 varicella/chicken pox as well as the other required immunizations (5 DPT and booster, 4 Polio, 3 Hep B, and 2 MMR) by day 14 of school or they cannot attend until up-to-date. Grades 4-6 students need only 1 varicella. Grade 7 students need Tdap or Td booster and 1 dose of meningococcal (serogroup A, C, W, and Y) vaccine.
4. Social Security number
5. \$25 non-refundable registration fee payable to Lumen Christi Catholic Schools (LCCS)
6. Proof of child custody (if applicable)*
7. Copy of child's last report card from previous school (Grades 1-8 only)

The registration application takes about 10-15 minutes to fill out with basic information including work addresses and phone numbers.

***Custodial Agreements**

To those families for which this applies: it is state law (ORC 3313.672) that the school have on file a certified copy of the court order concerning custody and not only the front and last page of the agreement. This order must include the first page with the identifying information on it, all the pages in between, and the last page with the official signature and stamp which states: "This is a true document" and the embossed seal. This procedure is for the family's protection as well as the school. If there is information that you do not want made known (i.e. financial), feel free to blacken it out or use white-out to eliminate the information. If you have a change in this document, we must have a certified copy of the changes in the school file or the school will abide by the original order that is presently on file. Please understand the importance of having current, accurate copies on file at the school. If the school does not have these documents on file, the school will assume that both parents have equal access and rights to student records. Thank you for your cooperation.